

Head Teacher Referrals

The majority of our pupils, as in most schools, are very well behaved and give their very best. However there are times when we are met with very challenging behaviour from a small number of pupils. The following steps are the ways in which we will deal with challenging behaviour at Robert Smillie Memorial Primary..

Time Out Children are given time out in a quiet calm designated area of the school in order to compose themselves and prepare to return to class.

Once all class sanctions are exhausted or the behaviour is of a serious nature the child will be sent to the HT.

HT 1 Reason for referral is discussed and recorded in disciplinary records. Child returned to class or sanction imposed by senior member of Staff.

HT2 2nd referral. Reason for referral discussed and recorded in disciplinary records. Letter home or parent/carer contacted by telephone. Child kept out of class till next break/ sanction imposed. Child returned to class by a senior member of staff.

HT3 Parent contacted and asked to come into school to meet and discuss behaviour with HT and child. Possible interventions will be discussed and implemented to support the child improve their behaviour. Parents are kept informed of their child's behaviour on a regular basis.

Should the above steps not be enough to bring a child's behaviour back into line with what is acceptable the

- Child will be removed from class and parent asked to come into school to meet with HT and Senior Manager of Pupil Support
- Various outcomes of the child's continued disruptive and/or unsafe behaviour will be discussed and explained to parent including formal suspension procedures.
- Possible outcomes could include arranging for the parent to sit in class with their child to ensure their appropriate behaviour, sending the child home with a programme of work or formal suspension.

Continued disruptive and/or unsafe behaviour will result in a referral being made to the Educational Psychologist and Behaviour Support Unit .

Playground Code of Conduct

Each year the pupil council review the Playground Code of Conduct and make changes as required. Children are informed about what the code of conduct is both in class and at an assembly. A time out system is used when the code of conduct is broken. A copy of this year's Code of Conduct will be issued to all children and parents.



R. S. M. P. and Nursery Class



Promoting Positive Behaviour & Attitudes

Working together
in partnership with
parents to make
our school a safe,
secure and happy
place to learn

It is essential that all our pupils and staff feel respected, safe, secure and happy and are given the best possible environment in which to learn and teach.

This leaflet details the initiatives, systems and rules put in place to help provide that environment .



Our strategies to promote positive behaviour and attitudes in school include:

Robert Smillie's Shining Stars

- Pupil of the Week
- Reach for the Stars—Bronze, Silver and Gold Birthday Celebrations
- Achievement Awards—e.g. Karate, Swimming, dancing, etc.
- Attainment Awards—e.g. National Assessments
- Special awards for being good ambassadors for the school.— e.g. Quiz and Sports Teams, Group and Class Outings.
- Curriculum for Excellence Recognition Awards
- Good Deed Box

Some of our initiatives include

• Rights Respecting School Status

We are working towards achieving this by end 2011/12.

• **Treat/Golden Time**— Special activity time once per week which children can participate in if they have worked hard and behaved well.

• **Target Books**—Children will use these to collect points which they can spend on a special treat or prize. The more points saved the greater the prize or reward. They will also act as a home / school diary.

• **Classroom Charter**—In August each year children and teachers will discuss and draw up a classroom charter for their own class. This is linked to the Rights of a child as laid down by the UNCRC.

• **House System**— Children are organised into house groups in order to develop pride in their school and encourage healthy competition. Each year the winning house gets a special treat. Points are awarded for many different reasons.

• **Buddies**—A group of children who are trained to help other children find friends, play with groups of children and help out if a child has a problem.

Sometimes the positive behaviour strategies don't work as well as they should. There can be many reasons for this. An upset at home, a fall out with a friend, finding work difficult, etc.

On the occasions that children misbehave and don't choose the appropriate behaviour the following steps and procedures will be used.

In the Classroom



The pupils and teacher are responsible for drawing up a classroom behaviour plan. This plan is displayed in class for everyone to see. Once drawn up a copy of the plan will be sent home for you to see and discuss with your child.

Children not following the plan and disrupting the class will be given every support and chance to allow them to get back on track. This will be done by the following procedures and steps.

- Say child's name and remind of desired behaviour. (maximum twice)
- 1st Verbal warning. Broken rule explained and name placed on 1st warning level on wall chart.
- 2nd Verbal warning. Child could be moved from situation to time out table or suitable area.. Name moved on to 2nd warning level.
- 3rd warning child loses 5 minutes of Treat/Golden Time. Name is moved on to next level and 5 minutes lost is recorded in Target Book.
- 4th warning child's name is moved on to next level and a punishment exercise given out highlighting rule broken .This is to be completed at home, signed by parent and returned. Behaviour will be recorded in class behaviour book.
- Should behaviour continue and the child chooses not to follow the plan after all the above steps they are sent to the Head Teacher and placed on HT Referral

Zero Tolerance

Physical violence and/or verbal abuse towards an adult or other child will not be tolerated and will result in a direct referral to the Head Teacher.